

Mercer University – Cecil B. Day
Campus in Atlanta, GA

June 1, 2009

*Produced by the
Student Affairs Division
Sheffield Student Center*

Student Services Guide

All Mercer Cecil B. Day Campus telephone numbers
begin (678) 547-

It is the purpose of Mercer University to adhere to the rules and regulations, course offerings, and financial charges as announced in this handbook or in other publications. The University, nevertheless, hereby gives notice that it reserves the right to withdraw any subject, to change its rules affecting the admission and retention of students, or the granting of credit or degrees, or to alter its fees and other charges, whenever such changes are adjudged by it to be desirable or necessary. Attendance at Mercer University is a privilege which may be forfeited by anyone whose conduct is adjudged as not consistent with the traditions, policies, and regulations of the University.

This guide is a general reference for the Cecil B. Day Campus. You should refer to the Student Handbook of the college, school, or extended education center that you attend for information specific to you.

Quick Listing of Student Services below:

*Auxiliary Services
Baptist Collegiate Ministry
Bookstore
Bursar's Office
Campus Health Services
Campus Life
Career Services
Counseling Center
Financial Planning & Financial Aid Office (Students)
Food Services
International Students & Scholars
Learning Technologies Center
Mercer Police
Monroe F. Swilley Library
Registrar's Office
Technology Support Services
Wellness & Recreation Center*

Auxiliary Services PHONE (678) 546-6144 FAX (678) 547-6757

Ken Boyer, Interim Director of Auxiliary Services-Atlanta Campus
Cafeteria/Pharmacy Administration Building (next to Bookstore)
Monday through Thursday 12 Noon - 6:00 pm
Friday 10:00 am - 4:00 pm

Auxiliary Services is responsible for many different functions on campus including: The Bear Card (The Campus Identification Card and Debit Card Program), Mercer Food Services - Meal Memberships, Campus Vending Services, Mercer Copy Center/ Postal Services, Mercer Laundry Services (washers and dryers for university housing), Mercer Alarm Services, and the Mercer Bookstore.

Baptist Collegiate Ministries PHONE (404) 659-8726

Teresa Bell, Campus Minister

teresa@student.org

Meets Thursdays from 12 Noon – 12:50 pm

The purpose of the Baptist Collegiate Ministries (BCM) is to provide friendship and give opportunities for Christian spiritual growth. The BCM is open to all students and meets on Thursdays from noon until 12:50. Lunch and a variety of programs are provided. Throughout the semester BCM hosts socials, worship, Bible studies, and retreats. If you want more information about the BCM, contact Campus Minister Teresa Bell.

Bookstore PHONE (678) 547-6350

Blaire Wicker, Store Manager

Monday – Thursday 9:00 am – 6:00 pm; Friday 9:00 am – 4:00 pm

<http://www.mercer-atlanta.bncollege.com>

The Atlanta campus Bookstore, located on the ground floor of the Cafeteria/Pharmacy Administration Building, serves the campus community with all educational needs. Considered the first choice to purchase textbooks, school supplies, and spirit merchandise; the bookstore also provides services such as UPS shipping, document faxing and book reservations.

Bursar's Office PHONE (678) 547-6121

Tanya Barton, **University** Bursar

104 Davis Administration Building

Monday – Thursday 9:00 am – 5:30 pm; Friday 9:00 am – 4:30 pm

<http://www.mercer.edu/bursar>

The Bursar's Office, under direction of the University Bursar, has a staff of **three** who serve as both business office and payment office for students. This office is responsible for student billing, fee payment, refunds and the collection of various forms of University revenue.

Campus Health Care Services PHONE (678) 547-6130 FAX (678) 547-6054

Luella Wheeler-Ikuesan, A.P.R.N., B.C. Family Nurse Practitioner, Director

Linda Johns, R.N.B.S. Clinical Nurse

Yvonne Williams, Admin. Assistant

206 Sheffield Center

Monday-Friday 8:00 am - 4:00 pm

<http://www2.mercer.edu/StudentLife/Atlanta/CHS/default.htm>

Campus Health Care Services (CHCS) is designed to provide limited services for acute illnesses, treatments and medications during regular hours of operation for currently enrolled students. Students should come in, check in at desk and be seated until called. Appointments are encouraged but walk-ins are welcome. On the first visit all students will receive a copy of the current HIPAA policy and will need to sign a statement of receipt of the HIPAA policy. Students need to submit student ID card and Insurance card to be copied and placed on student's chart.

Services provided include administration of MMR, Tetanus, Hepatitis B immunizations and PPD test, evaluation and treatment of illnesses, and, if necessary, referrals to off-campus resources for chronic medical problems or for problems outside the staff's scope of practice.

Campus Health Care Services is currently staffed by a part time Family Nurse Practitioner, one part time Registered Nurse, and one Administrative Assistant, all supported by underwritten protocols of a physician consultant. A physician is on site ½ day per week for visits and consultations if necessary by appointment. Campus Health reserves the right to limit or change services offered to students as resources and budgetary changes dictate.

In the event of a serious illness or accident when the clinic is closed, the student should report to the nearest Urgent Care Facility or Emergency room for immediate treatment. The student must contact CHCS within 48 hours to obtain an Emergency Referral, which can defray the costs of off campus treatment. The Mercer Police must be notified of any injury occurring on campus. They may be reached at 678-547-6358 or by using a Mercer phone and dialing 6911. Someone should stay with the injured person until the Mercer Police arrive.

Office visits are free to currently enrolled students. There is a minimal charge for prescription drugs, immunizations, TB tests and laboratory fees. It is the responsibility of the student to pay fees at the time services are rendered.

All students are required to complete a Health Information Form to be turned in with proof of required immunizations and proof of current Health Care Insurance.

All students **living in campus housing** will be required to show proof of the Meningitis vaccine or return a signed Meningococcal Disease Information Acknowledgment form. This is required by Georgia law.

All students enrolling in Mercer must show proof of a current PPD* within the last year. This is a screening for Tuberculosis. The student must also show proof of 2 MMR vaccines showing the month and year of both or provide documentation of blood titers showing proof of immunity. If born prior to 1957 proof of MMR is not necessary. All students may fax in proof of immunizations and insurance to (678) 547-6054.

All Nursing students are required to show proof of a PPD* within the last year, 2 MMR's or documentation of blood titers for the MMR, date of last polio, last DPT/Tetanus, Chicken Pox vaccine or year of disease, and must have started the Hepatitis B series or provide dates of Hepatitis B series and/or documentation of titer results.

All Pharmacy students are required to show proof of a PPD* within the last year, 2 MMR's or documentation of blood titers for the MMR, date of last tetanus and must have started the Hepatitis B series or provide dates of Hepatitis B series or provide Hepatitis B titer results.

Physician Assistant students are required to submit proof of PPD*, MMR's x 2, Chicken Pox, Tetanus/Diphtheria, Polio, Hep B's 1-2-3. Titer also required for MMR & Hep B.

*In the event of a positive PPD, additional protocol set by the CDC will be followed.
Current as of 7/1/09

Campus Life PHONE (678) 547-6823 FAX (678) 547-6373
Richard Stilley, Assistant Dean for Campus Life, email:stilley_r@mercer.edu

Tangela Mitchell, Housing Assistant, email: Mitchell_ty@mercer.edu
212 Sheffield Center

Amy Winkle, Assistant Director for Student Affairs, email: winkle_ac@mercer.edu
215 Sheffield Center
Monday – Friday, 8:00 am – 5:00 pm
www2.mercer.edu/studentlife/Atlanta/reslife/

The Campus Life Office encompasses a variety of student services:

Disability Services – no matter if you live on or off campus, if you have a documented physical, psychological or learning disability and require special services, please contact our office. **Students must register for disability services each academic session, within the first two weeks the start of classes.**

Housing – On campus apartments house 184 students in three buildings. Apartments come in one-, two-, and four-bedroom units. Each individual has separate telephone, internet and basic cable hook-up. These services along with all utilities are included in your rent. Apartments are furnished and include an all electric kitchen. The apartments are located directly across the street from the Sheffield Student Center housing a comprehensive wellness program, gym and pool. **Please call for rental rates and to plan a tour.**

Housing Judicial Affairs - Rules and Regulations for living on campus are outlined in the Residential Handbook. This document is updated every year. Residential students are responsible for reviewing the content and following the code of conduct as outlined.

Campus Activities – Help plan activities of interest to you and your peers. We bring together students, faculty and staff from across campus in activities that are fun for everyone! Remember ... there is life outside the classroom. To get involved or to share a program idea, contact the Campus Life office at (678) 547-6814.

Career Services PHONE (678) 547-6023

Betsy Johnson, Director of Career Services, email: Johnson_em@mercer.edu
Atlanta Administration & Conference Center (AACC) Suite 318
Monday – Friday 9 am-6 pm (later by appointment)

Kim Meredith, Assistant Director of Career Services, email: Meredith_kc@mercer.edu
Henry County Regional Academic Center
(678) 547-6584
Call for office hours

<http://www2.mercer.edu/career/Atlanta>

Services provided by the Office of Career Services are available to all Mercer students and alumni. Services provided on an individual basis include career exploration and decision making; assessments; resume, CV, and cover letter assistance; interview preparation and mock interviews; job search preparation and resources; career transitioning; and salary negotiating skills. Internship opportunities and career resources are available online at <http://www.mercer-professional.org>.

Career opportunities are available through various resources including online databases, career fairs, and networking events.

Counseling Center PHONE (678) 547-6060 FAX (678) 547-6373

Harriette Fulton, LPC Director

Julie Cannon, LPC Counselor
208 Sheffield Student Center

Tom Parker, LPC Counselor
Henry County Regional Academic Center

<http://counseling.merceratlanta.org/>

Mercer students currently enrolled in at least two academic courses are eligible for six counseling sessions per academic year. Referrals to off-campus mental health services will be made when necessary and upon request. In case of an emergency after hours, students may call the 24 hour counseling line at Peachford Hospital 770-454-2302 or the Dekalb Regional Crisis Center at 404-294-0499.

Some examples of the kinds of issues students may discuss with a counselor include: managing relationships, handling family problems, coping with stress and anxiety, grief and loss, decreasing depressed feelings, vocational/career issues, improving communication, study skills, time management, and personal awareness and growth.

Appointments may be scheduled in Campus Health Services (206 Sheffield Student Center) either in person or by calling 678-547-6060.

Student Financial Planning PHONE (678) 547-6444 FAX (678) 547-6433

Nancy Teal, Director

1st Floor Davis Administration Building

Monday – Thursday 9:00 am – 5:30 pm; Friday 8:30 am – 4:30 pm closing at 11:00am on Fridays during the summer.

Mercer University's Office of Student Financial Planning is available to provide information and assistance to students who need financial aid in order to attend the University. Financial aid may include a combination of loans, scholarships, grants and part-time employment. It is important that students apply for financial assistance as early as possible so that forms may be processed and the financial need of each applicant determined. All necessary forms and applications can be obtained from the Office of Student Financial Planning or at Mercer's website. Students may speak with a financial aid advisor during office hours with no appointments necessary. Students who would like to make appointments may do so by calling (678) 547-6444. Additional information is available online at Atlanta.merceraid.com.

Food Service PHONE (678) 547-6153 FAX (678) 547-6150

Pharmacy Administration Building; Catering by request

Position open - Café Manager

Liz McGarey – Contract Director

Sandi Geiger - Food Service Director

Mary Atkinson – Catering Sales Representative 404-872-4231

Cafeteria:

MAC (Mercer Atlanta Cafeteria) Monday - Friday 8:00 am - 4:00 pm

Starbuck's Coffee Cart Monday - Friday 8:00 am - 4:00 pm

Hours of operation subject to change due to holidays and class schedules

Carlyle's Corporate food service currently operates in the Cafeteria building and provides catering for

events on and off campus. Please call for the latest catering menus or go to our web site at: www.carlylescatering.com. We look forward to serving you!

International Students and Scholars Program **PHONE (678) 547-6109** **FAX (678) 547-6196**

Ann Stewart, Coordinator of International Students and Scholars

Davis Administration Building

Monday – Friday 9 am – 5 pm: PLEASE CALL FOR AN APPOINTMENT

The Coordinator of International Students & Scholars initiates, processes, and issues documents necessary for international students to enter, transfer, and continue their studies at Mercer University. This office is staffed with an immigration specialist who is knowledgeable in the up-to-date laws and regulations that affect the international student.

International students who have questions or concerns are welcome to visit the International Office anytime during their educational career at Mercer University. This office works closely with all departments of the University to ensure that international students' needs are met and that they are compliant with immigration requirements.

Learning Technology **PHONE (678) 547-6231 or (678) 547-6314**

Open position, Director (Macon)

1st Floor Swilley Library

8 am - 7 pm, Monday through Friday

Learning Technology provides consultation, instruction, and development for Mercer students, faculty and staff in new media and instructional technologies. This includes assistance with the Blackboard course management system, multimedia presentations, digital imaging, digital storytelling, blogging, podcasting, faculty web sites, e-portfolios, and new media tools.

LT has offices in both Atlanta and Macon, and has support personnel covering the Regional Academic Centers.

Mercer Police **PHONE (678) 547-6358** **FAX (678) 547-6156**

Major Willie Woolfolk, Associate Director

Lower level of the Pharmacy Administration Building

Monday – Sunday; 24 hours

EMERGENCY NUMBER: (678) 547-6911

The Mercer Police is staffed with professionally trained police officers (P.O.S.T. Certified) and qualified dispatchers 24 hours daily. In addition to conducting routine mobile and foot patrols for your safety and convenience, the Police Department offers for your assistance escorts to your car, jump-starts and access to cars with keys locked inside. The Police Department completes reports of all criminal, accident and miscellaneous incidents that occur on the property of Mercer University.

Parking decals can be obtained at the Police Department. All students/faculty/staff members should register their vehicle(s) with the Police Department and place the decals on their vehicle(s). Residential students can pickup their decal through the Campus Life office. There is no charge for the decal. Decals enable you to park anywhere on campus except for visitor, handicap (unless you have a handicap decal), cycle and restricted parking areas. Parking at the on-campus apartments is restricted to residential students.

Monroe F. Swilley, Jr. Library PHONE (678) 547-6280 FAX (678) 547-6270

Judith Brook, Associate Dean of University Libraries

Reference: (678) 547-6282

Checkout: (678) 547-6284

Monday - Thursday 7:30 am - 10 pm; Friday 7:30 am - 8 pm; Saturday 9:00 am - 6 pm; Sunday 1 pm - 9 pm

Closed University Holidays

Hours Between Semesters: Monday-Friday 9:00 am-6 pm; Closed weekends

Check Website for Summer Hours

<http://swilley.mercer.edu/>

One of four full service libraries within the University, the Monroe F. Swilley, Jr. Library serves as the library for Mercer's Atlanta campus. Library collections, faculty and staff support all the graduates and undergraduates on campus. Librarians are responsible for a collection of 150,000 cataloged volumes, over 6,000 subscriptions in both electronic and paper format, and almost two million documents in microform. The Special Collections and Archives Room houses rare or unusual titles in pharmacy, theology, nursing, and literature.

The library offers seating for approximately 250 users, twenty group study rooms, a computer simulation presentation room, the Brown Gallery for art exhibitions, and the Dr. Jean Hendricks Library Classroom. An after-hours study room is available for those students who wish to pursue their studies after the library closes in the cafeteria.

Checking Out Materials

A Mercer ID card (Bear Card) is required to check out library materials. Circulating books are checked out for three weeks. Tapes, CD's, and Reserve items vary. Laptops are available for checkout for use within the library. Online renewal at <http://library.mercer.edu/patroninfo/> or telephone renewal of materials is often possible; call 678-547-6284 for assistance. Reference materials and periodicals may not be taken from the library.

Fines

Regular circulating three week items do not incur fines. However, replacement costs are assigned if an item is lost or damaged. Videos are \$1.00 per day with a maximum of \$100.00 for fines per item and for replacement or the replacement cost, whichever is less. Two-hour reserves have \$2.00 per hour per item late fees and up to the \$100.00 per item maximum. Overdue notices are sent as a courtesy. Failure to receive an overdue notice does not change the obligation of the borrower. Please see <http://swilley.mercer.edu/circulation.asp> for more details.

Lost Materials

Please notify the library as soon as you discover an item is lost or damaged. The replacement cost for a lost or damaged item is \$65 or the current market price whichever is higher, plus a \$20.00 processing fee. If the material is found in the same fiscal year and has not already been re-ordered, the cost of the item will be refunded. Processing fees are non-refundable.

Copies

Photocopy and microform copies are available for student use. Photocopies cost 10 cents per page with a Bear Card account or 15 cents per page using coins. Microform reader printers are 10 cents per copy.

Printing

Colored prints are 25 cents per page. Black and white prints are 10 cents per page.

Other Services

Library services include a student information commons with twenty student computers equipped with MS Office Suite as well as access to library subscription databases and electronic journals. Library services also include interlibrary loan - available electronically, reference assistance, Virtual Reference email/instant messaging, and library research instruction. The Library is also equipped for wireless computer technology. Mercer students with 802.11b compatible wireless devices may complete a wireless network form either from Technical Support Services or the Reference Desk. The Library's website [swilley.mercer.edu] is designed with pages specifically for each college/school on campus and the classes taught in those. All basic research needs for students who study on the Atlanta campus are approached via these individual pages. This should be one of every student's first places to begin his/her research.

Thanks in part to participation in the statewide consortium, GALILEO; the Library offers access to over 125 electronic databases for student research. Most of these databases plus the computerized catalog of the library's books and current journals are searchable from home or office as well. Check with a reference librarian for proper modem parameters and passwords.

The Swilley Library belongs to several local consortia. Most prominent is the Atlanta Council for Higher Education (ARCHE). This organization gives members access to library services at several Atlanta university libraries. Please consult the reference librarians concerning information regarding these or other Swilley Library services. The Library also belongs to the Atlanta Health Sciences Consortium, the North Georgia Associated Libraries Group, Georgia Interactive Network (GaIN), and the American Theological Library Association.

Registrar's Office PHONE (678) 547-6263 FAX (678) 547-6137

Kay Webb, Registrar - Atlanta Campus
102 Davis Administration Building
Monday - Thursday 9:30 am - 5:30 pm; Friday 9:30 - 4:30 pm

<http://www.mercer.edu/registrar/>

The Registrar's Office provides many services to students, faculty, and staff of the University, including publishing the schedule of classes and University Catalogs, coordinating the registration process, recording semester grades, facilitating degree audits, and coordinating graduation. The Registrar's Office also assists students with transcript requests, enrollment verifications, name and address changes, transient and cross registration requests, and the evaluation of transfer credit. Requests for Mercer transcripts are free but must be in writing and signed by the student as required by the Family Educational Privacy Act of 1974.

Technology Support Services PHONE (678) 547-6310 FAX (678) 547-6128

Ken Donnelly, Director
108 Swilley Library Building
Monday - Friday 8am - 5 pm

<http://www.mercer.edu/tss>

Mission, To support, develop, and maintain Mercer University's information technology environment in support of University endeavors and to provide leadership in the application of information technology and computer support.

Technology Support Services, Located on the Cecil B. Day campus in the Lower level of the Swilley Library provides the faculty, staff, and students with a host of resources for their technology needs. Visit us at our website www.mercer.edu/tss or contact us by telephone at 678-547-6310.

Computer Labs. Mercer University's Cecil B. Day Campus has an open access computer laboratory for use by students. The University has equipped this lab with networked PC's running Microsoft Windows applications consisting of WordPerfect, and Microsoft Office 2007 Professional Suite. A Windows based terminal emulator makes it possible to access the University's minicomputers and the Library's on-line catalog from any laboratory PC. The Department of Learning Technology Center provides FREE training on all of these applications. A schedule is available at their website www.mercer.edu/itc .

Electronic Mail. All students have access to electronic mail accounts. These accounts support communication between students, faculty and staff. Students can also communicate with anyone on the Internet through electronic mail. **Students enrolled at Mercer University are expected to use their assigned Mercer email account for official university correspondence.**

Educational Use of Information Technology. Mercer's Cecil B. Day Campus is very aggressive in applying technology to education. The Department of Technology Support Services with the support of the Learning Technology Center has established an On-line instructional system called BlackBoard that allows faculty to develop courses and deploy them to students using the World Wide Web. (You can visit Mercer's World Wide Web home page at <http://www.mercer.edu> or E-mail webmaster@mercer.edu for more information.)

Help desk support. Technology Support Services currently provides access to support personnel who may be contacted in person, by telephone, or by e-mail. Most calls to the "help desk" require the dispatch of a member of the technical staff. The support staff makes every effort to respond to all calls within 24 hours. We provide student support on configuration - setup for network access, wireless network access registration, troubleshooting and basic assistance for system problems. You can contact the Helpdesk by calling 678-547-6310 or after hours by contacting 678-547-8989. You may email us at support@mercer.edu.

Wireless network access. All computers must be registered to access the University's wireless network. Stop by Technology Support Services, or the Swilley Library to register your wireless devices.

Virus protection. Landesk AntiVirus is provided for all Mercer-owned computer systems. All student systems are required to have a antivirus product installed and up to date. Resident students will be provided with AntiVirus software as part of the Clean Access Installation. Non-resident students can download a free version of AVG using the link provided below. http://avast.com/eng/free_software.html Please contact us if you need assistance with your antivirus utility.

Connecting to BearNet

Each student will have direct access to the services on BearNet: e-mail; library information systems; central computers; and high-speed access to the Internet. Wireless access to BearNet is available in all libraries, the University Center, 24-hour study rooms, and a number of other facilities on the Macon and Atlanta campuses.

If you wish to access the University's wireless network, you will need a system equipped with either Intel Centrino wireless or a Linksys or Cisco 802.11b or 802.11g wireless access card. Do not purchase wireless access cards with "speed boost" technology. Many systems now come standard with built-in

wireless adapters; check your system specs to determine whether or not a wireless access card is required for your system.

We suggest that, if possible, you arrive on campus with your computer fully equipped and ready to go. If, however, you need assistance, please contact Technology Support Services at 678-547-8989.

The University has set up purchasing arrangements with Gateway and Dell to allow students to purchase computer systems at discounted prices. You can access these sites by connecting to the Technology Support Services web site: <http://mercer.edu/tss>; click on Computer Purchases and then Personal Purchases.

Bearnet is Mercer's university-wide network connecting all Mercer campuses and locations. The following covers some basic information about what type of computer should be purchased and what will be needed for a student to connect to BearNet.

Windows-based	Macintosh
<p>Recommended configuration: Pentium IV with 1GB (or more) RAM w/Windows XP Pro</p>	<p>Recommended configuration: G3 or G4 processor with 1GB (or more) RAM Mac OS 9.x or later</p>
<p>Network Card & Cable: 10/100Base-T Ethernet card (RJ45 - twisted pair) 10-15 foot 10/100baseT (RJ45 - Category 5E network cable) Network cables may be purchased at Auxiliary Services for \$10.</p>	<p>Network Card & Cable: 10/100Base-T Ethernet card (RJ45 - twisted pair) 10-15 foot 10/100baseT (RJ45 - Category 5E network cable) Network cables may be purchased at Auxiliary Services for \$10.</p>
<p>Network configuration: Systems must have TCP/IP installed with configuration set to automatically obtain IP address from Mercer's DHCP server</p>	<p>Network configuration: Systems must have TCP/IP installed with configuration set to automatically obtain IP address from Mercer's DHCP server</p>
<p>Web browser: Internet Explorer is required to install Cisco Clean Access, and Windows updates.</p>	<p>Web browser: May be downloaded from the developer or distributor. Students must abide by the license restrictions imposed for each product.</p>
<p>Antivirus Software: Resident students will be provided with anti-virus software as part of the Cisco Clean Access installation. Non-resident students are encouraged to download the free home edition of Avast antivirus from http://avast.com/.</p>	<p>Antivirus Software: Resident students will be provided with anti-virus software as part of the Cisco Clean Access installation. Non-resident students are encouraged to download the free version of ClamXAV for Mac at http://www.clamxav.com/.</p>
<p>Software: Microsoft Office is recommended and can be purchased online for approximately \$65 through Mercer's partnership with Microsoft. Connect to http://mercer.edu/tss; click on Computer Purchases and then Personal Purchases.</p>	<p>Software: Microsoft Office is recommended and can be purchased online for approximately \$65 through Mercer's partnership with Microsoft. Connect to http://mercer.edu/tss; click on Computer Purchases and then Personal Purchases.</p>
<p>Installation assistance: Mercer employees and students will be available to assist with basic configurations to gain access to BearNet. Please dial 7000 in Macon or 8989 in Atlanta for assistance with network access.</p>	<p>Installation assistance: Mercer employees and students will be available to assist with basic configurations to gain access to BearNet. Please dial 7000 in Macon or 8989 in Atlanta for assistance with network access.</p>

Wellness & Recreation PHONE (678) 547-6415 FAX (678) 547-6373

Karen Reynolds, Assistant Director, email:reynolds_kr@mercer.edu

Margie Bowen, Activities Coordinator, email:bowen_mw@mercer.edu

Lower Level Sheffield Student Center

Sheffield Operating Hours:

Gym: Monday - Friday 6:00 am - 9:00 pm / Saturday 9:00 am - 1:00 pm / Sunday Closed

Pool: Monday - Friday 6:00 am - 4:00 pm (18 years & older ONLY-Swim at your own risk)

http://www2.mercer.edu/StudentLife/Atlanta/Wellness_Rec/default.htm

Wellness & Recreation is located in the lower level of the Sheffield Student Center. It is comprised of four major program areas: fitness/wellness, sport clubs, aquatics, and employee wellness benefits. Our goal is to give our students, faculty, and staff the opportunity to participate in a variety of activities and programs of interest. The Sheffield gym is available for use by Mercer University students, faculty, and staff who hold a valid Mercer ID (Bear card) and their immediate family members. Members of the community may pay to use the gym on a space available basis. Guests may accompany bear card or membership card holders for \$5.00 per visit.

Use of the facility is governed by the rules posted at the check-in desk. Each patron is responsible for reading and adhering to the rules.